

**Rochelle Park Board of Education  
Executive Session/Grievance Hearing 6:00 P.M.  
Regular Meeting Minutes -7:00 P.M.  
May 17, 2018**

- I. Call to Order**
- II. Roll Call**

| <b>Board Member</b>                   | <b>Present</b> | <b>Absent</b>  |
|---------------------------------------|----------------|----------------|
| Mr. Matt Trawinski , Vice President.  |                | <b>X</b>       |
| Mr. Scott Kral                        | <b>X</b>       |                |
| Mrs. Dimitria Leakas                  | <b>X</b>       |                |
| Mrs. Geraldine Minichetti             | <b>X</b>       |                |
| Mr. Gerard Sorrentino                 |                | <b>X(6:20)</b> |
| Ms. Layla Wuthrick                    | <b>X</b>       |                |
| Mrs. Teresa Judge Cravello, President | <b>X</b>       |                |

Others present:

- Dr. Geoffrey Zoeller Jr., Superintendent of Schools
- Mr. Brian Cannici, Principal
- Mrs. Ellen Kobylarz, Board Secretary

**III. Executive Session Announcement:**

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:  
Grievance Hearing**

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**NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mr. Kral, seconded by Ms. Wuthrick, to open Executive Session at 6:07 P.M.  
Roll Call 5-0  
Motion Carried

Motion by Mr. Kral, seconded by Mr. Sorrentino, to close Executive Session at 6:55 P.M.  
Roll Call 6-0  
Motion Carried

Motion by Mrs. Minichetti, seconded by Mr. Sorrentino, to resume Regular Meeting Agenda at 7:02 P.M  
Roll Call 6-0  
Motion Carried

**IV. Flag Salute – moment of silence for Paramus bus accident victims.**

**V. Open Public Forum** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (30) minutes in duration.

Motion by Mrs. Leakas, seconded by Mrs. Minichetti, to open public comment at 7:03 P.M.

Roll Call 6-0

Motion Carried

No-one chose to speak

Motion by Mr. Kral, second by Mrs. Minichetti, to close public comment at 7:04 P.M.

Roll Call 6-0

Motion Carried

**V. Items for Board Action-Resolutions**

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

**TEACHER APPRECIATION WEEK**

**WHEREAS, Teacher Appreciation Week was celebrated the week of May 7<sup>th</sup> through May 11<sup>th</sup>, 2018; and**

**WHEREAS, the Rochelle Park Board of Education is aware of the vital contribution of our teachers, who are responsible for the translation of district ideas and philosophy, which they have helped to formulate into our students' programs and activities in the classroom; and**

**WHEREAS, the dedication, intelligence, creativity, sensitivity, and high standards of our teachers are a source of inspiration to the hundreds of students whose lives they touch, and**

**WHEREAS, teachers make public schools great, work to open students' minds to ideas, knowledge and dreams, keep American democracy alive by laying the foundation for good citizenship, continue to influence us long after our school days are only memories; and**

**WHEREAS the excellence of the services provided by our teachers are crucial to the success of the Rochelle Park Midland School #1;**

**NOW THEREFORE BE IT RESOLVED, that on behalf of the Administration, Parents, residents and Rochelle Park Board of Education, we express our gratitude to our professional staff for exemplary service to the district; and**

**BE IT FURTHER RESOLVED, that Tuesday, May 8, 2018 be designated as National Teacher Day for the Rochelle Park Public School District and that we take this opportunity to extend an official thank you to all District staff whose devotion enriches the lives of the Midland School #1 students and community.**

Motion by Mr. Sorrentino, seconded by Mrs. Leakas

Roll Call 6-0

Motion Carried

The Board members individually thanked the teachers for their work with the children.

**SPECIAL EDUCATION WEEK IN NEW JERSEY**

**WHEREAS, Special Education Week will be celebrated the week of May 13<sup>th</sup> through May 19<sup>th</sup>, 2018; and**

**WHEREAS, more than 244,000 children receive special education instruction in New Jersey's public and private schools; and**

**WHEREAS, more than 18,000 special needs children are enrolled in preschool and early intervention programs in New Jersey; and**

**WHEREAS, thousands of parents, teachers, child study team members and school administrators give generously of their time and energy to support the learning needs of special education; and**

**WHEREAS, the theme for Special Education Week is "Working Together to Build a Special Future for All"; and**

**WHEREAS, the public school districts and the private schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as residents of this state and as members of our society;**

**NOW THEREFORE BE IT RESOLVED that the Rochelle Park Board of Education does hereby recognize May 13<sup>th</sup> through May 19<sup>th</sup>, 2018 as Special Education Week in Rochelle Park and call upon all residents to recognize the achievements of New Jersey's special education students and the outstanding contributions made by educators, school board members, schools and agencies for the disabled and their parents toward quality education for the exceptional citizens of our state.**

Motion by Mr. Sorrentino, seconded by Mr. Kral

Roll Call 6-0

Motion Carried

Mrs. Leakas, Mr. Kral and President Judge Cravello individually thanked the Special Education educators for their dedication to the students of Midland School.

**NATIONAL SCHOOL NURSE DAY**

**WHEREAS, students are the future and, by investing in them today, we are ensuring our world for tomorrow; and**

**WHEREAS, the 2018 theme “Advocates for 21<sup>st</sup> Century Student Health” captures the significant role in improving students’ health and academic outcomes. As school nurses, they lead the way by ensuring a healthier and more sustainable future for our nation’s children; and**

**WHEREAS, children are the future and, by investing in them today, we are ensuring our world for tomorrow; and**

**WHEREAS, all students have a right to have their health needs safely met while in the school setting; and**

**WHEREAS, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students; and**

**WHEREAS, school nurses act as a liaison to the school community; parents, and health care providers on behalf of children’s health; and**

**WHEREAS, school nurses support the health and educational success of children and youth by developing and providing programs and leadership; and**

**WHEREAS, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day;**

**NOW THEREFORE BE IT RESOLVED that on behalf of the Administration, Parents, residents and Rochelle Park Board of Education, we express our gratitude to our Nurse for her dedicated service to our students and staff and acknowledge the accomplishments of school nurses everywhere and for their efforts of meeting the needs of today’s student by improving the effective delivery of health care in our school and show gratitude for the nation’s school nurses, not just on this National School Nurse Day but at every opportunity throughout the year.**

Motion by Mrs. Leakas, seconded by Mrs. Minichetti

Roll Call 6-0

Motion Carried

President Judge Cravello stated that the position is very demanding, is a specialty, she thanked our school nurse for all that she does.

**ROUTINE MATTERS RESOLUTIONS R1-R7**  
**POLICY #0168- APPROVALS OF BOARD MINUTES**

**R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:**

**April 12, 2018 Caucus & Executive**  
**April 26, 2018 Regular & Executive**

**POLICY#5200 ATTENDANCE**

**R2. RESOLVED:** that the Board of Education approves the attendance report for the month of April 2018 as listed:

| <u>Enrollment</u>           |     | <u>Left</u>               | <u>Entered</u>           |
|-----------------------------|-----|---------------------------|--------------------------|
| Midland School              | 490 | 1- 8 <sup>th</sup> Grader | 1-5 <sup>th</sup> grader |
| Hackensack H.S.             | 140 |                           | 1-7 <sup>th</sup> grader |
| Academies/Technical Schools | 17  |                           | 1-8 <sup>th</sup> grader |
| Totals                      | 647 |                           | 1-PreK                   |

| <u>Pupil Attendance</u> |        | <u>Teacher Attendance</u> |       |
|-------------------------|--------|---------------------------|-------|
| Possible Days           | 7799   | Possible Days             | 848   |
| Days Present            | 7401.5 | Days Present              | 824   |
| Days Absent             | 397.5  | Days Absent               | 24    |
| % Present               | 94.9%  | % Present                 | 97.1% |
| % Absent                | 5.1%   | % Absent                  | 2.9%  |

**POLICY #8420 EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED:** that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of April 2018 for the Rochelle Park School District.

Fire Drill- April 12, 2018  
 Security Drill – April 26, 2018

**POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING**

**R4. RESOLVED:** that the Rochelle Park Board of Education approves the following HIB Report for April 2018 on behalf of the Rochelle Park School District.

**April 2018**

Reported Cases: 1  
 Number of Cases open: 0  
 Number of Cases closed: 1  
 Number of Incidents determined to be HIB: 0  
 Number of Suspensions 0

**POLICY #0130 BYLAWS & POLICIES**

**R5. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approve a second reading and adoption of the following Bylaws, Policies, and Regulations:

- 3437 Military Leave
- 4437 Military Leave
- 5516.01 Student Tracking Devices
- 7425 Lead Testing of Water in Schools
- 7440 School District Security
- 7441 Electronic Surveillance in School Buildings and on School Grounds
- R7440 School District Security
- R7441 Electronic Surveillance in School Buildings and on School Grounds

R7101 Educational Adequacy of Capital Projects  
9242 Use of Electronic Signatures  
9700 Special Interest Groups

**POLICY #2340- FIELD TRIPS**

**R6. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Kristin Colucci will accompany the 6<sup>th</sup> graders on their Jun 13, 2018 trip to “Jas Biz”

**JOB DESCRIPTIONS**

**R7. BE IT RESOLVED,** that upon the recommendation of the Superintendent, the Board of Education approves the following new and revised Job Descriptions contained in the Board of Education Policy Book are hereby adopted by this Board and shall govern all actions and business to come before this Board.

Revised:

- 1.) School Nurse
- 2.) Health/ Physical Education Teacher
- 3.) Learning Disability Teacher Consultant (LDTC)
- 4.) School Psychologist
- 5.) Classroom Assistant
- 6.) Custodian
- 7.) School Library Media
- 8.) Guidance Counselor

New:

- 1.) One to One Aide
- 2.) Substitute Teacher
- 3.) Gifted & Talented Teacher
- 4.) Basic Skills Teacher (BSI)

**R1-R7**

Motion by Mr. Sorrentino, second by Mr. Kral,  
Roll Call 6-0  
Motion Carried

**PERSONNEL RESOLUTIONS P1-P15**

**POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF**

**POLICY 3240 – PROFESSIONAL DEVELOPMENT**

**P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

**Kristen Gonzales to attend “North Jersey Genesis User Group Meeting” on May 23, 2018 at no cost to the district for registration.**

**\*P2. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves the employment of the following custodial personnel for the 2018-2019 school year, effective July 1, 2018 through June 30, 2019 as per the below list.

**Custodians**

|                        |         |             |
|------------------------|---------|-------------|
| Albert Margjokaj       | Step 12 | \$50,383.00 |
| Jorge de la Torre      | Step 12 | \$50,383.00 |
| Rodolfo Rivera Sanchez | Step 12 | \$50,383.00 |
| Fabian Tenaud          | Step 12 | \$50,383.00 |
| Ana Romano (P/T .6)    | Step 2  | \$24,034.80 |

**\*P3. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves the employment of the following personnel for the 2018-2019 school year at an hourly salary of \$19.80\* per hour (no benefits), hours per individual are as follows.

|  |            |
|--|------------|
| Suzanne Antista- Part Time Special Education Classroom Assistant         | 28.5 hours |
| Kristine Berta - Part Time Special Education Classroom Assistant         | 28 hours   |
| Beth DeSimone- Part Time Special Education Classroom Assistant           | 28 hours   |
| Krista Fuchs- Part Time- Part Time Special Education Classroom Assistant | 28 hours   |
| Nancy D’Addezio Gomez- Part Time Special Education Classroom Assistant   | 28 hours   |
| Claudette Geoffroy - Part Time Special Education Classroom Assistant     | 28 hours   |
| Colleen Gerber - Part Time Special Education Classroom Assistant         | 29 hours   |
| Bernadette Holzmann- Part Time Special Education Classroom Assistant     | 28 hours   |
| Deborah Pallouras- Part Time Special Education Classroom Assistant       | 28 hours   |
| Angela Scarpa- Part Time Special Education Classroom Assistant           | 28 hours   |
| Mariuxi Zambrano- Part Time Special Education Classroom Assistant        | 28 hours   |
| Vernisse Molina - Part Time Special Education Classroom Assistant        | 28 hours   |

**POLICY #4111 – HIRING- CERTIFIED PERSONNEL**

**\*P4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education offers a contract of employment for the 2018-2019 school year thereby granting Tenure during the course of the 2018-2019 school year:

|                  |    |        |             |
|------------------|----|--------|-------------|
| Joan Kim         | MA | Step 5 | \$61,580.00 |
| Laurel Barriento | MA | Step 6 | \$62,080.00 |

**\*P5. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education offers contracts of employment for the 2018-2019 school year to the following non-tenured teachers:

|                     |       |        |             |
|---------------------|-------|--------|-------------|
| Kaileigh Zander     | MA    | Step 6 | \$62,080.00 |
| Stephanie Fernandez | BA    | Step 3 | \$51,830.00 |
| Allison Hilla       | BA    | Step 3 | \$51,830.00 |
| Kaitlyn Gallagher   | BA+30 | Step 3 | \$56,830.00 |
| Meghan Mallon       | MA    | Step 5 | \$61,580.00 |
| Allison Sherry      | BA    | Step 6 | \$53,330.00 |
| Jessica DiCori      | MA+15 | Step 9 | \$72,230.00 |
| Christina Durkin    | MA    | Step 6 | \$62,080.00 |

|                       |       |        |             |
|-----------------------|-------|--------|-------------|
| Krystle Hughes        | BA+15 | Step 7 | \$58,090.00 |
| Suh Nam               | MA    | Step 3 | \$60,580.00 |
| Theresa Roman         | BA+15 | Step 6 | \$55,830.00 |
| Christopher Panepinto | BA    | Step 2 | \$51,330.00 |

**\*P6. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approves the employment of the following list of tenured personnel for the 2018-2019 school year according to the master contract, as per the following list.

| <u>NAME</u>  | <u>FI</u> | <u>FTE</u> | <u>STEP</u> | <u>DEGREE</u> | <u>STEP AMOUNT</u>        | <u>LONGEVITY</u>       | <u>SALARY</u>             |
|--------------|-----------|------------|-------------|---------------|---------------------------|------------------------|---------------------------|
| AIELLO       | V.        | PT         | 11          | MA+30         | \$45,693.00*<br>pro-rated | \$3,000.00*<br>stipend | \$48,693.00*<br>pro-rated |
| BARBIERI     | D.        | FT         | 6           | MA            | \$62,080.00               |                        | \$62,080.00               |
| CAHILL       | A.        | FT         | 16          | MA+30         | \$96,315.00               | 1,950                  | \$98,265.00               |
| CALABRO      | S.        | FT         | 16          | MA            | \$91,315.00               |                        | \$91,315.00               |
| CALDERONE    | J.        | FT         | 15          | MA            | \$87,145.00               |                        | \$87,145.00               |
| CARNEY       | S.        | FT         | 16          | MA +30        | \$96,315.00               |                        | \$96,315.00               |
| CHERELLO     | L.        | FT         | 13          | MA            | \$80,195.00               |                        | \$80,195.00               |
| COLUCCI      | K.        | FT         | 16          | MA+30         | \$96,315.00               |                        | \$96,315.00               |
| FLETCHER     | L.        | FT         | 16          | MA+15         | \$93,815.00               | 1,950                  | \$95,765.00               |
| GIGLIO       | L.        | FT         | 16          | BA            | \$82,565.00               |                        | \$82,565.00               |
| GROSSMAN     | J.        | FT         | 12          | BA+15         | \$72,430.00               |                        | \$72,430.00               |
| GUTKOWSKI    | J.        | FT         | 16          | MA+30         | \$96,315.00               | 1,950                  | \$98,265.00               |
| HAMILTON     | F.        | FT         | 16          | MA            | \$91,315.00               | 1,950                  | \$93,265.00               |
| HANI         | J.        | FT         | 14          | MA            | \$83,595.00               |                        | \$83,595.00               |
| HERNANDO     | C.        | FT         | 10          | BA            | \$63,830.00               |                        | \$63,830.00               |
| HORNES       | T.        |            | TBD         | TBD           | TBD                       |                        | TBD                       |
| JACOBUS      | A.        | FT         | 9           | MA+30         | \$74,730.00               |                        | \$74,730.00               |
| JOHNSON      | D.        | FT         | 16          | MA            | \$91,315.00               |                        | \$91,315.00               |
| KOTWICA      | E.        | FT         | 16          | MA+15         | \$93,815.00               |                        | \$93,815.00               |
| LENDER       | E.        | FT         | 16          | MA            | \$91,315.00               |                        | \$91,315.00               |
| LECCESE      | M.        | FT         | 7           | MA+15         | \$66,840.00               |                        | \$66,840.00               |
| MEYERS       | S.        | FT         | 14          | BA+30         | \$79,845.00               |                        | \$79,845.00               |
| METCALFE     | L.        | FT         | 16          | BA            | \$82,565.00               |                        | \$82,565.00               |
| MC CORMICK   | D.        | FT         | 16          | MA            | \$91,315.00               |                        | \$91,315.00               |
| O'BRIEN (A)  | J.        | FT         | 15          | MA +30        | \$92,145.00               |                        | \$92,145.00               |
| O'BRIEN (PE) | J.        | FT         | 9           | BA+30         | \$65,980.00               |                        | \$65,980.00               |
| OLIVER       | N.        | FT         | 16          | MA            | \$91,315.00               |                        | \$91,315.00               |
| PURCELL      | B.        | FT         | 16          | MA+15         | \$93,815.00               |                        | \$93,815.00               |
| RAINONE      | E.        | FT         | 16          | MA+30         | \$96,315.00               | 1,950                  | \$98,265.00               |
| RAMIREZ      | S.        | FT         | 16          | BA+30         | \$87,065.00               | 1,950                  | \$89,015.00               |
| RAIMONDI     | C.        | FT         | 16          | MA+15         | \$93,815.00               |                        | \$93,815.00               |
| SACCO        | N.        | FT         | 8           | MA+30         | \$72,030.00               |                        | \$72,030.00               |
| SACCO        | S.        | FT         | 16          | MA+30         | \$96,315.00               |                        | \$96,315.00               |
| SERPINETO    | C.        | FT         | 16          | MA+30         | \$96,315.00               | 1,950                  | \$98,265.00               |
| SOBECK       | N.        | FT         | 16          | MA            | \$91,315.00               |                        | \$91,315.00               |
| STACK        | R.        | FT         | 16          | MA            | \$91,315.00               | 1,950                  | \$93,265.00               |



**P7. RESOLVED:** Upon the recommendation of the Superintendent that the Board of Education extend the appointment of Josephine Hong to the position of Leave Replacement Teacher (no benefits) until June 30, 2018 on BA+30 Step 1 at a pro-rated salary of \$54,388.00.

**POLICY#4111- HIRING CERTIFIED PERSONNEL**

**P8. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoint Josephine Hong to the position of Teacher September 1, 2018 until June 30, 2019 on BA +30 Step 2 at a salary of \$ 56,330.00.

**POLICY#4111- HIRING CERTIFIED PERSONNEL**

**P9. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoint Angel Baker to the position of Teacher September 1, 2018 until June 30, 2019 on BA Step 2 at a salary of \$ 51,330.00.

**P10. RESOLVED:** that the Board of Education approves the following people for the length of time stated over the summer of 2018 at their per diem.

Ellen Lender 4 days  
Jessica DiCori 4 days  
Vanessa Aiello 4 days  
Kaileigh Zander 4 days  
Suk Nam 10 days

**P11. RESOLVED:** that upon the recommendation of the Superintendent the Board of Education appoint Mrs. Cathy Hernando as a Substitute Teacher in Charge for the Latchkey program, for the remainder of the 2017/2018 school year.

**P12.** Upon the recommendation of the Superintendent, the Board acknowledges the completion of the below 2017-18 merit goal for Dr. Geoffrey Zoeller, Superintendent, per the attached and authorizes the Board Secretary to submit these to the Bergen County Executive County Superintendent of Schools for review and approval:

Goal #3: 3.33% of base salary (\$4,495) - During the 2017-2018 school year, the Superintendent will develop a comprehensive collection of employee Job Descriptions and by the end of the school year will have no less than 50% of district employee job descriptions revised, approved by the Board of Education, and placed on the district website.

**P13. RESOLVED** upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approve the following personnel in conjunction with the summer enrichment

program, effective July 2, 2018 to August 10, 2018, to work up to 3 1/4 hours per day as scheduled, (no benefits).

Teachers \$32.00 per hour

Ms. Kaitlyn Gallagher

Mrs. Cathy Hernando

Ms. Allison Hilla

Ms. Stephanie Fernandes

\*Krystle Hughes (contingent on # of students registered)

Substitute Teachers \$32.00 per hour

Mrs. Rainone

Mrs. Cara Serpineto

Classroom Aide \$19.80 per hour

Mary Monnachio

Summer School Coordinator

Angela Jacobus \$64.00 per hour

ARCHITECT

P14. WHEREAS, the Rochelle Park Board of Education (“the Board”) has a need to retain the professional services of an Architect of Record pursuant to the provisions of N.J.S.A. 18A:18A-5(a)(1); and

WHEREAS, the Board solicited Requests for Proposals (“RFP”) for an Architect of Record; and

WHEREAS, Albert F. Zaccone, AIA, submitted a proposal indicating he will provide architectural services for the Board in accordance with the RFP and proposal; and

WHEREAS, the Board finds that the proposal submitted by Albert F. Zaccone is most advantageous, price and other factors considered; and

NOW, THEREFORE, BE IT RESOLVED that Albert F. Zaccone shall be appointed as Architect of Record and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.

2. Experience and resources necessary to perform the contract have been demonstrated.

3. Reputation and responsibility of professional contractor are satisfactory.

BE IT FURTHER RESOLVED that:

1. The Board hereby appoints Albert F. Zaccone as Architect of Record, for the period covering 12 months from date of this Resolution.

2. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

3. The Board hereby authorizes the Architect to amend the Long Range Facilities Plan as necessary, to prepare plans and specifications for such projects as authorized by the Board and to submit same for approval to the governmental authorities with jurisdiction over said projects.

4. A notice of award shall be published in the official newspaper of the Board.

POLICY#4117.2 RETIREMENTS

\*P15. RESOLVED: that the Board of Education accept with regret, Antoinette Borelli’ s resignation and retirement letter dated April 26, 2018 from the Rochelle Park School District effective July 1, 2018. We wish her much luck and happiness in her retirement.

**P1-P15**

Motion by Mrs. Minichetti, second by Mr. Sorrentino,  
 Roll Call 6-0 (1-13) Roll Call P14- (4-2 Mrs. Leakas and Mrs. Minichetti voting no)  
 Motion Carried

**FINANCE AND INSURANCE-RESOLUTIONS F1-F11**  
**POLICY #6460 PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED:** that the Rochelle Park Board of Education approve the addition to the April 2018 Bill List as approved by the Finance Committee, attached and listed below:

|  |                    |
|--|--------------------|
| <b>A. General Funds- Fund 10&amp; 11</b> | <b>\$22,498.76</b> |
| <b>TOTAL PAYMENTS FOR April</b>          |                    |
| <b>TOTAL DISBURSEMENTS</b>               | <b>\$22,498.76</b> |

ATTACHEMENT 1

**F2. RESOLVED:** that the Rochelle Park Board of Education approve the May 2018 Bill List as approved by the Finance Committee, attached and listed below:

|  |                     |
|--|---------------------|
| <b>B. General Funds- Fund 10&amp; 11</b> | <b>\$678,070.82</b> |
| <b>C. Federal Grant – Fund 20</b>        | <b>\$6,180.20</b>   |
| <b>D. Referendum Account-Fund 30</b>     | <b>\$472.28</b>     |
| <b>D, Cafeteria- Fund 60</b>             | <b>\$29,997.08</b>  |
| <b>E. Afterschool Program- Fund 61</b>   | <b>\$3,079.08</b>   |
|  |                     |
| <b>TOTAL PAYMENTS FOR May</b>            |                     |
| <b>TOTAL DISBURSEMENTS</b>               | <b>\$717,800.32</b> |

ATTACHEMENT 1

**F3. RESOLVED:** that the Rochelle Park Board of Education authorize a check run for the month of May 2018 with the amounts to be approved at the June meeting:

**POLICY #6820 FINANCIAL REPORTS**

**Monthly Budgetary Line Item Status Certifications**

**F4. RESOLVED,** that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of April 30, 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

**FURTHER BE IT RESOLVED,** that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

**Secretary & Treasurer’s Reports**

**F5. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the months of April 2018.**

**Transfers**

**F6. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers April 2018.**

**ATTACHMENT**

**POLICY #6510 – PAYROLL AUTHORIZATION**

**F7. RESOLVED: that the Rochelle Park Board of Education approves the April 2018 payroll as follows:**

| <b>Fund</b>    | <b>Gross Payroll</b> | <b>Employer Share of Social Security</b> | <b>Employer DCRP Contribution</b> | <b>Total Payroll Expense</b> |
|----------------|----------------------|--|-----------------------------------|------------------------------|
| <b>Fund 10</b> | 467,025.10           | 6,441.01                                 | 813.84                            | 474,279.95                   |
| <b>Fund 20</b> | 36,148.00            | -  |                                   | 36,148.00                    |
| <b>Fund 30</b> | -                    |  |                                   | -                            |
| <b>Fund 61</b> | 4,242.65             | 324.56                                   |                                   | 4,567.21                     |
|                |                      |  |                                   | -                            |
| <b>Total</b>   | \$ 507,415.75        | 6,765.57                                 | 813.84                            | \$514,995.16                 |

**Policy# 7230 Gifts, Grants and Donations**

**F8. RESOLVED: that the Rochelle Park Board of Education accepts a grant of \$500.00 from the NJ Energy Corp Wholesale.**

**F9. Upon the recommendation of the Superintendent, the Board authorizes the Business Administrator to transfer the requisite funds under Board Policy #2340 - Field Trips to the Student Activities Account to support students with demonstrated financial hardship so that they may participate in class and field trips for the 2017-18 school year.**

**2018-2019 Joint Transportation Agreement**

**F10 . BE IT RESOLVED** that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposed of transporting students in accordance with Chapter 53, P.L. 1997 for the tie period 2018-19 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

**BE IT FURTHER RESOLVED,** that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and Attached to his resolutions.

**F11. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.**

| <b>Group/Organization</b> | <b>Use/Purpose/Room</b>       | <b>Dates</b> | <b>Rental Fee</b> |
|---------------------------|-------------------------------|--------------|-------------------|
| Midland School PTO        | Rain date for the garage sale | June 3, 2018 | None              |

All dates/times are subject to cancellation in the event of inclement weather by the Superintendent.

**F1-F11**

Motion by Mrs. Leakas, second by Mr. Kral,  
 Roll Call 6-0  
 Motion Carried

**XVIII. Open Public Forum**

**(Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to (30) minutes in duration.

Motion by Mrs. Minichetti, seconded by Mrs. Leakas, to open public comment at 7:20 P.M.  
 Roll Call 6-0  
 Motion Carried

Mrs. Pascarella Theim Ave – asked why the board felt it necessary to change architects?  
*Dr. Zoeller stated the discussion was in executive session and that is all he is a liberty to say on the subject.*

*Mrs. Judge Cravello added that the board is being fiscally responsible.*

Mrs. Pascarella then asked if anyone on the board has worked with this architect before.

*Mrs. Judge Cravello stated there were no ethics violations.*

Motion by Mr. Kral, seconded by Mr. Sorrentino, to close public comment at 7:23 P.M.  
 Roll Call 6-0  
 Motion Carried

**XIX. Announcements**

**The next Caucus & Regular Meeting will be held on Thursday, June 14, 2018 at 7:00 PM in the Media Center.**

**XX. Executive Session Announcement:**

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:**

**Litigious and Parental Matter**

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**NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mr. Kral, seconded by Mrs. Minichetti, to open Executive Session at 7:23 P.M.

Roll Call 6-0

Motion Carried

Motion by Ms. Wuthrick, seconded by Mr. Sorrentino, to close Executive Session at 8:22 P.M

Roll Call 6-0

Motion Carried

Motion by Mrs. Leakas, seconded by Mrs. Minichetti, to resume Regular Meeting Agenda at 8:23 P.M

Roll Call 6-0

Motion Carried

**XXI. Additional Motions:**

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

**XXI. Adjournment**

Motion by Mrs. Minichetti, seconded by Mrs. Leakas, to adjourn meeting at 8:24 P.M

Roll Call 6-0

Motion Carried